# **iSchoolRide**

## iSchoolRide Pickup Line App iPhone User Guide



## iSchoolRide PickupLine App iPhone User Guide

Welcome to the iSchoolRide PickupLine app! This guide will help you get started quickly and ensure a smooth experience when using the app to pick up your student(s). For additional help, refer to the graphical user instructions included in this document for a detailed, step-by-step visual guide

## 1. Download the app:

If you haven't already downloaded the app, you can get the **iSchoolRide PickupLine** app from <u>Apple App Store</u>, or search for **iSchoolRide PickupLine** directly in the app store.

Download on the App Store

Make sure to **allow iSchoolRide to send you notifications** so that you can be notified when your student(s) are released and when your family members are picking up your student(s) on your behalf.



## 2. Create an account and add/edit student(s):

You can follow the steps below or refer to the graphical user instructions included in this document. A detailed step-by-step visual guide is available for your convenience.

## Step 1:

Tap **'Sign In/Sign Up'** to get started. You will need a valid School Code provided by your School Admin.

On the next screen, tap **'Register with email and password'** link to continue to the **'New Account'** screen. If you are a returning user with existing account, tap on **'SIGN IN'** to proceed.

## Step 2:

On the **'New Account'** screen, enter the **School Code** and fill in all required personal information. When finished, tap **'AGREE AND SIGN UP'** to proceed. If you don't have a School Code, please contact your School Admin to obtain it.

## Step 3:

On the Home Screen, if prompted with a location permission dialog, select **'While using the app'** to allow location access.

Next, update the sample student information by tapping **'Manage Students'** on the **Home Screen**. This will take you to the **'Edit Pickup Card'** screen.

Tap the **student name section** in the Student tile to open the edit dialog for your student.

### Step 4:

Enter your student's name and grade, then tap **'OK'** when you're done. Doublecheck the updated Student tile to ensure the information is correct.

#### Step 5:

Tap the 'Back' button to return to the Home Screen.

#### Step 6:

If you are not currently **ONLINE**, tap **'Go Online'** so that teachers and school admins are notified when you arrive at the school's Pickup Zone.

You're all set! You're now ready to use the iSchoolRide PickupLine app to pick up your student(s).



## ISCHOOLRIDE



Once you enter the school's Pickup Zone, teachers/admins will be notified to release your student(s) for dismissal.

Once you pickup your student(s) and leave school's Pickup zone, you can now close the app.

## 3. Add/Edit family members:

The Family Members feature allows you to add up to 6 individuals who can pick up your student(s) on your behalf. You can easily add, edit, or remove family members using the iSchoolRide PickupLine app. A detailed visual guide is also available in this document for further assistance.

## Step 1:

From the Home Screen, tap **'Family Members'** to access the Family Members screen.

### Step 2:

Tap **'Add Family Member'** and fill in all the required details for the family member you wish to add.

#### Step 3:

Once you've entered the necessary information, tap **'SAVE'**. A **'Family Code'** will be generated, which your family member will need to sign in to the iSchoolRide PickupLine app and pick up your student(s).

#### Step 4:

Share the **'Family Code'** with the designated family member. Make sure the code is given only to the intended person.

Your family member is now ready to use the iSchoolRide PickupLine app to pick up your student(s) on your behalf.



## 4. Family Member Pickup

Family members will need the Family Code created in the iSchoolRide PickupLine app to sign in. A graphical guide is also available in this document for your convenience.

## Step 1:

Download the **iSchoolRide PickupLine** app from <u>Apple App Store</u>, or search for **iSchoolRide PickupLine** directly in the app store.

## Step 2:

On the Welcome screen of the iSchoolRide PickupLine app, tap **'Use Family Code'** to start the sign-in process.

## Step 3:

Enter the **Family Code** and your email address to sign in. If you don't have this information, please contact the account owner. Once done, tap **'SIGN IN'**.

## Step 4:

You're all set! You can now use the iSchoolRide PickupLine app to pick up your student(s).

